

**REGIONAL WASTEWATER MEETING MINUTES**

**December 04, 2023**

COUNCIL CHAMBERS

LACOMBE AB

**In Attendance:**

- Members:** Mayor Grant Creasey, NRDRWWSC Chair, City of Lacombe  
Mayor Jamie Hoover, NRDRWWSC Vice-Chair, Town of Blackfalds  
Councillor John Ireland, NRDRWWSC Director, Lacombe County
- Others:** Jordan Thompson, NRDRWWSC CAO  
Iwa Post, NRDRWWSC Administrative Assistant  
Matt Goudy, CAO, City of Lacombe  
Preston Weran, Director of Infrastructure and Property Services, Town of Blackfalds  
Tracey McKinnon, Sr. Manager of Finance, City of Lacombe  
Chris Huston, Utilities Manager, City of Lacombe  
Denise Bellabono, Legislative Coordinator, City of Lacombe
- Guests:** Mr. & Mrs. Strankman
- Regrets:** Kim Isaak, CAO, Town of Blackfalds  
Tim Timmons, County Manager, Lacombe County  
Michael Minchin, Director of Corporate Services, Lacombe County  
Amber Mitchell, Engineering Manager, City of Lacombe  
Angela Smith, Regional Utilities Foreman, City of Lacombe  
Matt Sawitsky, Operator, City of Lacombe

**1. Call to Order**

Chair Creasey called the meeting to order at 9:20 am.

**2. Adoption of Regular Meeting Agenda**

*MOVED by Vice-Chair Hoover that the Regular Meeting Agenda for December 4, 2023, be adopted as presented.*

*CARRIED UNANIMOUSLY*

**3. Adoption of Minutes**

**3.1. Organizational & Regular Meeting Minutes of November 6, 2023**

*MOVED by Councillor Ireland that the minutes from November 6, 2023, be adopted as presented.*

*CARRIED UNANIMOUSLY*

#### **4. New Business / Emergent Items**

##### **4.1. 2024 Wastewater Rate Bylaw 4.2 2<sup>nd</sup>/3<sup>rd</sup> Reading**

CAO Thompson presented the second and third reading of Bylaw 4.2, an amendment to Bylaw 4, for the 2024 Wastewater Rate adjustment to members to be set to 1.90/m<sup>3</sup>, and the 2024 Septic Receiving Station Rate be set to 14.66/m<sup>3</sup>, consistent with the 2024 Operating Budget.

*MOVED by Councillor Ireland that the Commission approve the second reading of Bylaw 4.2 as presented.*

*CARRIED UNANIMOUSLY*

*MOVED by Vice-Chair Hoover that the Commission approve the third reading of Bylaw 4.2 as presented.*

*CARRIED UNANIMOUSLY*

##### **4.2. Air Release Valve Odour Mitigation Options**

CAO Thompson presented information regarding concerns from a local landowner about occasional offensive odours and hazardous gases emanating from CAV#3 (combination air/vacuum vault). Administration also received a call from an Environment and Parks representative advising that they also received a related complaint regarding odours. CAO Thompson presented three options to assess the root cause of the odours and to develop a mitigation plan. Option 1 is to install H2S trending and SCADA capability to the CAVs which will collect data and confirm odour issue. An RFP will be issued to seek monitoring and SCADA solutions. Option 2 is to modify the vent system at CAV#3. Administration will seek quotes from contractors to recommend a vent stack modification. Option 3 is to relocate CAV#3 by engaging engineering consultant to design relocation, develop shutdown plan, and tender construction package.

*MOVED by Councillor Ireland that the Commission directs Administration to request proposals for an H2S monitoring and SCADA solution for CAV#3 only, and that Administration expedite the costs and timelines options to bring back to the board.*

*CARRIED UNANIMOUSLY*

#### **5. In Camera**

#### **6. Next Meeting:**

*MOVED by Councillor Ireland that the next Commission meeting date be set for April 8, 2024, due to the holiday on April 1, 2024.*

*CARRIED UNANIMOUSLY*

**7. Adjournment:**

*MOVED by Councillor Ireland that the meeting be adjourned at 9:51 am.*

*CARRIED UNANIMOUSLY*

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Chair

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Chief Administrative Officer