



# REQUEST FOR DECISION

## Proposed 2022-2025 Work Plan

Date: November 29, 2021

Prepared by: Administrative Assistant

Presented by: Jordan Thompson, CAO

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### **PURPOSE:**

To present the 2022-2025 workplan for approval.

### **ACTION/RECOMMENDATION:**

THAT the Commission approves the 2022-2025 Work Plan.

### **ISSUE ANALYSIS:**

Administration invites members to review the attached work plan, which outlines its intended work for the 2022-2025 Term. The work plan also lists future work activities outside of the current term.

The Board is asked to consider whether the proposed initiatives align with their priorities and leaves enough flexibility to address emerging issues.

### **ALTERNATIVES:**

The Commission may choose to:

- A. Approve the 2022-2025 Work Plan as presented.
- B. Direct Administration modify the work plan as specified by the Board

### **ATTACHMENTS:**

2022-2025 Work Plan

## 2022-2025 WORK PLAN

PRIORITY INITIATIVES			
Year	PRIORITY	DESCRIPTION	ANTICIPATED OUTCOMES
<b>2023</b>	<b>Administration and Operations Contract</b>	The Commission's administration and operations agreement with the City of Lacombe expires on March 14, 2024.	The Commission enters into an administration and operations agreement with its preferred contractor.
<b>2023</b>	<b>Auditor RFP</b>	The Commission's auditor agreement with BDO expires following their completion of the 2023 audit.	The Commission enters into an auditor agreement with its preferred contractor.
<b>2023</b>	<b>Update 20-year Utility Model</b>	Update model based on current population and waste generation projections. This task parallels similar work undertaken by the NRDRWSC.	The Commission's long-term future wastewater needs estimates are accepted by the Board.
<b>2024</b>	<b>Asset Management Plan</b>	The Asset Management Plan documents and ranks, the Commission's service levels and the risk profile. It also estimates asset replacement schedules and their average annual capital costs.	The Asset Management Plan is accepted by the Commission.

# FUTURE WORK PLAN

PRIORITY INITIATIVES		
PRIORITY	DESCRIPTION	ANTICIPATED OUTCOMES
<b>Renew the Commission's wastewater agreement with the City of Red Deer</b>	The current agreement expires on January 18, 2038	The Commission and City of Red Deer enter into a new agreement.