North Red Deer Regional Wastewater Services Commission

MEETING MINUTES
April 27, 2026

In Attendance:

Members: John Ireland, NRDRWWSC Chair, Lacombe County Reeve
Jim Sands, NRDRWWSC Vice-Chair, Town of Blackfalds Councillor
Kim Proud, NRDRWWSC Director, City of Lacombe Councillor

Others: Jordan Thompson, NRDRWWSC CAO
Matthew Goudy, CAO, City of Lacombe
Preston Weran, Director of Infrastructure and Planning Services, Town of Blackfalds
Doug Halldorson, Director of Operations, City of Lacombe
Chris Huston, Manger of Utilities, City of Lacombe
Iwalani Post, NRDRWWSC Executive Assistant
Julia Fesenko, NRDRWWSC Administrative Assistant

Regrets:

Guests: Mitchell Kennedy, CPA, CA, Senior Manager, BDO Canada LLP
Angelyn Aragon, Intermediate Accountant, BDO Canada LLP
Isabelle Lundstrom, Intermediate Accountant, BDO Canada LLP

1. Call to Order:

Chair Ireland called the meeting to order at 10:08 a.m.

2. Adoption of Regular Meeting Agenda:

MOVED by Vice-Chair Sands that the Regular Meeting Agenda for April 27, 2026, be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes:

MOVED by Director Proud that the minutes for February 17, 2026, Annual Meeting be adopted as presented.

CARRIED UNANIMOUSLY

4. Presentations

4.1. BDO Audited Financial Statements

Mitchell Kennedy of BDO Canada LLP reviewed the 2025 Audited Financial Statements, comprising the financial position as of December 31, 2025.

MOVED by Director Proud that the presentation be accepted as information.

CARRIED UNANIMOUSLY

5. Reports

5.1. Administration Report

CAO Thompson presented the financials for January to March 2026. Actual revenues are higher than budgeted by 1%, expenses are lower than projected by 9%. The Commission is currently showing a YTD net surplus of $47K.

Operations noted that The Evoqua chemical delivery ORCA system is installed and operational. Grinders inspected with no concerns. Fall from heights fence installed. P104 is out of service for a scheduled rebuild. A leak was found in the CAV2 vault, report was logged, repairs were made.

MOVED by Vice-Chair Sands that the Commission accept the Administration report as information.

CARRIED UNANIMOUSLY

6. New Business:

6.1. 2025 Audited Financial Statements

CAO Thompson presented the 2025 Financial Audit to be submitted to Alberta Municipal Affairs by May 1, 2026. The Commission currently has a deficit of $7,249. This deficit is recommended to be offset by a transfer from the Operating Reserve.

MOVED by Director Proud that the Commission accepted the NRDRWWSC 2025 Audited Financial Statements as presented.

CARRIED UNANIMOUSLY

MOVED by Vice-Chair Sands that the Commission approve the transfer of $7,249 from the Operating Reserve to offset 2025 deficit.

CARRIED UNANIMOUSLY

7. Correspondence

8. In Camera

9. Next Meeting Date:

Monday, June 8, 2026, at 10:00 am, City of Lacombe Council Chambers.

10. Adjournment:

MOVED by Director Proud that the meeting be adjourned at 10:26 a.m.

CARRIED UNANIMOUSLY

Chair

Chief Administrative Officer