



**North Red Deer Regional
Wastewater Services Commission**

REGIONAL WASTERWATER MEETING MINUTES

April 10, 2017
COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County

Others: Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Acting CAO , City of Lacombe
Tim Timmons, Manager of Corporate Services, Lacombe County
Myron Thompson, CAO, Town of Blackfalds
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Denise Bellabono, Recording Secretary, City of Lacombe

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.
Daniel Luymes, BDO Dunwoody LLP
Ryan Wachter, BDO Dunwoody LLP

Regrets: Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Terry Hager, County Commissioner, Lacombe County
Keith Boras, Manager of Environmental & Protective Services, Lacombe County

1. Call to Order:

Chairperson Christie called the meeting to order at 9:58am.

2. Adoption of the Agenda:

MOVED by Councillor Wigmore that the agenda for April 10, 2017 be adopted as amended.

CARRIED

3. Adoption of Previous Minutes

Meeting of March 20, 2017

MOVED by Vice Chairperson Stol that the minutes for March 20, 2017 be adopted as presented.

CARRIED

4. 2016 Financial Audit – NRDRWWSC

Mr. Wachter presented to the Commission the 2016 Financial Audit as a clean audit, the financials are correct with no issues. The funds borrowed from the County through the Funding Agreement, will remain on the books as payables until the Commission makes arrangements or a process for repayment.

The City of Lacombe had received a \$260,000.00 in collaborative grants, which is recorded in the City books. The grant is very specific as to what it can be used for and administration is working with the province to see if there are other eligible expenses from the Commission that may fall under the grant.

MOVED by Vice Chairperson Stol that the Commission accept and approve the North Red Deer Regional Wastewater Services Commission Consolidated Financial Statements December 31, 2016, as attached to this memo.

CARRIED

Daniel Luymes and Ryan Wachter left the meeting at 10:05am.

5. Financial Information

Government funding was received April 7, 2017 in the amount of \$30 Million. As of April 1, 2017, the Financial Reports will include the funds received from the government and the line of credit.

MOVED by Vice Chairperson Stol that the Commission accept the Financial Report of March 31, 2017 as information

CARRIED

6. Appointment of 2017 Auditors

Administration informed the Commission that the Commission's Auditors, BDO Dunwoody LLP, completed the third year of a five year contract. The Commission is to appoint an auditor on an annual basis, regardless of the contract.

MOVED by Councillor Wigmore that the Commission appoint BDO Dunwoody LLP of Red Deer, Alberta as the Commission's external financial auditors for the 2017 fiscal year.

7. Engineers Report

Mr. Sawatzky updated the Commission on land acquisitions, CN and CP crossing approvals, field investigations requiring a bird survey and historical monitoring, which are included in the contracts. Outstanding technical memos are being finalized and a few new memos are being completed for the City of Red Deer development and building permit approvals.

MOVED by Councillor Wigmore to accept the Engineer's Report of April 6, 2017 as information.

CARRIED

8. In Camera

MOVED by Councillor Wigmore to move IN CAMERA at 10:26am to discuss land expropriation.

CARRIED

MOVED by Vice Chairperson Stol to move OUT OF CAMERA at 10:40am.

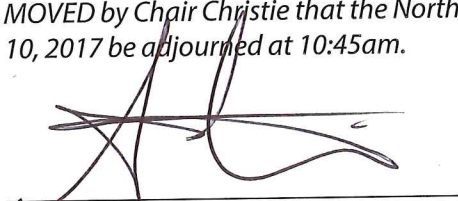
CARRIED

9. Next Meeting

The next meeting is scheduled for Monday May 15, 2017 at 9:00am in the City of Lacombe Council Chambers.

10. Adjournment:

MOVED by Chair Christie that the North Red Deer Regional Wastewater Services Commission meeting of April 10, 2017 be adjourned at 10:45am.



Chairperson



Administrator

CARRIED