

**REGIONAL WASTEWATER MEETING MINUTES
April 18, 2016**

COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

- Members:** Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County
- Others:** Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Director of Planning & Operations, City of Lacombe
Norma MacQuarrie, CAO, City of Lacombe
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Terry Hager, County Commissioner, Lacombe County
Denise Bellabono, Recording Secretary, City of Lacombe
- Guests:** Joel Sawatzky, Stantec Consulting Ltd.
Daniel Luymes, BDO Canada LLP
- Regrets:** Myron Thompson, CAO, Town of Blackfalds
Keith Boras, Manager of Environmental & Protective Services, Lacombe County
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Todd Simenson, Stantec Consulting Ltd.

1. Call to Order:

Chairperson Christie called the meeting to order at 10:30.

2. Adoption of the Agenda:

MOVED by Councillor Wigmore that the agenda for April 18, 2016 be adopted as amended.

CARRIED

3. Adoption of Previous Minutes

February 29, 2016

MOVED by Vice Chairperson Stol that the minutes for February 29, 2016 be adopted as presented.

CARRIED

4. 2015 Financial Audit – NRDRWWSC

A presentation of the 2015 Consolidated Financial Statements for the NRDRWWSC was given by Daniel Luymes, BDO Canada LLP. Overall a clean audit and to date BDO has not charged for services due to inactivity on the project. As the project starts construction, there will be an audit fee for 2016.

MOVED by Councillor Wigmore that the Commission accept and approve the North Red Deer Regional Wastewater Services Commission Consolidated Financial Statements December 31, 2015.

CARRIED

5. Appointment of 2016 Auditors

The Commission reviewed the recommendation from administration for the appointment of the 2016 auditors.

MOVED by Vice Chairperson Stol that the Commission appoint BDO Dunwoody LLP of Red Deer, Alberta as the Commission's external financial auditors for the 2016 fiscal year.

CARRIED

6. Amendment to Financial Services Agreement - NRDRWWSC

The Commission was presented with the amended Funding Agreement, with amendments being section e) to reflect the current dry weather flow numbers. Members have received endorsement for the amended Funding Agreement from their respective Council.

MOVED by Councillor Wigmore that the Commission execute the amended North Red Deer Regional Wastewater Services Commission Funding Agreement.

CARRIED

7. Next Meeting

The next meetings are scheduled for June 27, 2016 at 9:00 AM and September 19, 2016 at 10:00 AM in the City of Lacombe Council Chambers.

8. Adjournment:

MOVED by Vice Chairperson Stol that the North Red Deer Regional Wastewater Commission Regional Sewer meeting of April 18, 2016 be adjourned at 11:00AM.

CARRIED

Chairperson

Administrator