

**REGIONAL WASTEWATER MEETING MINUTES
August 15, 2016**

COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County

Others: Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Director of Planning & Operations, City of Lacombe
Myron Thompson, CAO, Town of Blackfalds

Norma MacQuarrie, CAO, City of Lacombe
Tim Timmons, Manager of Corporate Services, Lacombe County
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Denise Bellabono, Recording Secretary, City of Lacombe

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.

Regrets: Terry Hager, County Commissioner, Lacombe County
Keith Boras, Manager of Environmental & Protective Services, Lacombe County

1. Call to Order:

Chairperson Christie called the meeting to order at 9:00am.

2. Adoption of the Agenda:

MOVED by Vice Chairperson Stol that the agenda for August 15, 2016 be adopted as presented.

CARRIED

3. Adoption of Previous Minutes

June 27, 2016

MOVED by Councillor Wigmore that the minutes for June 27, 2016 be adopted as presented.

CARRIED

4. Business Plan

Administration presented the updates of the Business Plan, noting the updates were made to accommodate requests from Municipal Affairs.

Confirmation of the Yearly Wastewater Volume numbers (page 10) are to be made for Lacombe and Blackfalds and note on the plan that the 2018 volumes reflect half a year flow in comparison to a full year for 2019 and 2020. The communication plan will be looked into once funding has been approved and received, and all members will work collaboratively on how and when to release information to the public. Retail rates, (page 85) should include Blackfalds information added to the sense of impact of the projected rates on a typical household.

CAO Goudy will present to all respective council in September for rate recognition and the Business Plan. The resolution will be sent out to Commission members prior to the presentations.

MOVED by Councillor Wigmore that the Commission adopt the Business Plan dated August 11, 2016 as amended.

CARRIED

5. Administration Agreement

Administration provided a draft copy of the NRDRWWSC Administration Agreement with the City of Lacombe, similar to that of the NRDRWWSC Agreement, as financial services from the City of Lacombe has been provided to the Commission at zero cost to date. The agreement is proposed to start in 2017, which will allow for the Commission to include the fee in next year's budget. End period on the agreement is to be amended to reflect a 2 year term.

MOVED by Vice Chairperson Stol that the Commission accept the contract as amended and the Commission execute the agreement with the City of Lacombe.

CARRIED

6. Transmission Line Alignment

Administrator Van Doesburg informed the Commission of the obstacles that altered the transmission line alignment. The red areas identify where land access has been difficult or not achievable. Land acquisitions are moving along with all green areas. Until all land acquisitions are complete, final costs cannot be confirmed.

MOVED by Councillor Wigmore that the Commission accept the revised transmission line alignment as presented.

CARRIED

7. Engineers Report

Mr. Sawatzky updated the Commission with the land acquisitions and the lead on the transmission line alignment in which packages will be made up to take to landowners. The design progress is almost complete for the lift station in Blackfalds and will be issued for bids with a December 2016 completion, pending confirmation of provincial funding. The pipeline within the corporate city limits of Red Deer is waiting on a final decision from the City of Red Deer.

MOVED by Vice Chairperson Stol that the Commission accept the Engineer's Report of August 11, 2016 as information.

CARRIED

8. Next Meeting

The next meeting is scheduled for September 26, 2016 at 10:00am in the City of Lacombe Council Chambers.

9. Adjournment:

MOVED by Councillor Wigmore that the North Red Deer Regional Wastewater Commission Regional Sewer meeting of August 15, 2016 be adjourned at 9:44am.

CARRIED

Chairperson

Administrator