

REGIONAL WASTEWATER MEETING MINUTES

December 10, 2018

COUNCIL CHAMBERS

LACOMBE AB

In Attendance:

Members: Councillor Ken Wigmore, Chair, Councillor, Lacombe County
Mayor Richard Poole, Vice Chair, Mayor, Town of Blackfalds
Mayor Grant Creasey, Director, Mayor, City of Lacombe

Others: Myron Thompson, CAO, Town of Blackfalds
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Michael Minchin, Manager of Corporate Services, Lacombe County
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Justin de Bresser, Senior Manager - Financial Services, City of Lacombe
Jordan Thompson, Director of Operations & Planning Services, City of Lacombe
Amber Mitchell, Engineering Services Manager, City of Lacombe
Denise Bellabono, Administrative Assistant, NRDRWWSC

Guests: Todd Simenson, Stantec Consulting Ltd.

Regrets: Matthew Goudy, CAO, NRDRWWSC
Keith Boras, Manager of Environmental & Protective Services, Lacombe County
Joel Sawatzky, Stantec Consulting Ltd.

1. Call to Order:

Chair Wigmore called the meeting to order at 10:00am.

CARRIED

2. Adoption of the Agenda:

MOVED by Vice Chair Poole that the agenda for December 10, 2018 be adopted as presented.

CARRIED

3. Adoption of Previous Minutes

Regular Meeting of November 5, 2018

MOVED by Director Creasey that the minutes for November 5, 2018 Meeting be adopted as presented.

CARRIED

4. 2019 Budget

Manager de Bresser presented to the Commission the 2019 Operations Budget for consideration based on actual usage in addition to the business plan and budgeted wastewater volume for 2019 were estimated from the past 6 months of usage for each municipality, with the rate at 1.87 per cubic meter. The City of Red Deer has not provided the rates for 2019 at this time and administration has budgeted with the estimated increase from the City of Red Deer, which is consistent with Commissions business plan.

MOVED by Vice Chair Poole that the Commission accept the 2019 Draft as presented.

CARRIED

5. Bylaw No.1 – Reading 1 & 2

Acting CAO Thompson presented Bylaw 1.1 to align the term of directors with the municipal elections, which is a 4-year term and to remove the 3-year term of office for the chair and vice chair, as they are elected annually at the first meeting in November.

MOVED by Director Creasey that the Commission give first reading to align the term of directors to a 4-year term retrospective November 2017 and remove the 3-year terms of office for the chair and vice chair as presented for Bylaw No. 1.1.

CARRIED

MOVED by Director Creasey that the Commission give second reading to align the term of directors to a 4-year term retrospective November 2017 and remove the 3-year terms of office for the chair and vice chair as presented for Bylaw No. 1.1.

CARRIED

6. Operational Report

The operational monthly report for December 10, 2018 was presented by Acting CAO Thompson with updates on the equalization storage system being underway and the focus on the Lacombe Lift Station pumps. Pump 103 is not running automatic, pump 101 is being rebuilt due to the same issue and pump 102 is held back as a precaution. Troubleshooting on the pumps is ongoing and a priority currently being investigated.

MOVED by Director Creasey that administration produce options and costs to address the current pump issues.

CARRIED

MOVED by Director Creasey to accept the Operational Monthly Report of December 10, 2018 as information.

CARRIED

7. Engineers Report

Mr. Simenson updated the Commission on land acquisitions with one final damage claims left to complete. Construction completion certificates for contracts 1, 3, 5 and 6 have been issued, and O&M manuals completed for contracts 1,3,4,5, and 6. Weather slowed down and held off sludge removal on the equalization storage in Lacombe and Blackfalds, as a result, sludge will be removed in spring of 2019. Administration will be following up with Alpha in the oncoming weeks for completion of pipe connections between cells.

MOVED by Director Creasey to accept the Engineer's Report of December 4, 2018 as information.

CARRIED

8. Next Meeting

The next meeting scheduled is for Monday April 8, 2019 from 10:00am in the City of Lacombe Council Chambers.

MOVED by Director Creasey to move IN CAMERA at 10:44am

MOVED by Vice Chair Poole to move OUT CAMERA at 10:56am

9. Adjournment:

MOVED by Director Creasey that the North Red Deer Regional Wastewater Services Commission meeting of December 10, 2018 be adjourned at 10:57am.

CARRIED

____Original Signed_____
Chair

____Original Signed_____
Administrator