

## REGIONAL WASTEWATER MEETING MINUTES

December 9, 2019  
COUNCIL CHAMBERS  
LACOMBE AB

### In Attendance:

- Members:** Councillor Ken Wigmore, Chair, Councillor, Lacombe County  
Mayor Richard Poole, Vice Chair, Mayor, Town of Blackfalds  
Mayor Grant Creasey, Director, Mayor, City of Lacombe
- Others:** Jordan Thompson, Acting CAO, NRDRWWSC  
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds  
Mauricio Reyes, Senior Manager of Financial Services, City of Lacombe  
Michael Minchin, Manager of Corporate Services, Lacombe County  
Amber Mitchell, Engineering Services Manager, City of Lacombe  
Chris Huston, Utilities Manager, City of Lacombe  
Denise Bellabono, Administrative Assistant, NRDRWWSC
- Guests:** Joel Sawatzky, Stantec Consulting Ltd.  
Todd Simenson, Stantec Consulting Ltd.
- Regrets:** Matthew Goudy, CAO, NRDRWWSC  
Myron Thompson, CAO, Town of Blackfalds  
Tim Timmons, County Commissioner, Lacombe County

### 1. Call to Order:

Chair Wigmore called the meeting to order at 10:32 am.

CARRIED

### 2. Adoption of the Agenda:

*MOVED by Vice Chair Poole that the agenda for December 9, 2019 be adopted as presented.*

CARRIED

### 3. Adoption of Previous Minutes

Regular Meeting of November 4, 2019

*MOVED by Vice Chair Poole that the minutes for November 4, 2019 meeting be adopted as presented.*

CARRIED

#### 4. Operational Report

Manager Huston presented the operational report for December 9, 2019 with updates on the City of Lacombe Management Services for the Commission. New full size impellers were installed for the Lacombe pump and has decreasing the vibration but not completely, Stantec continues to work with the contractors on vibration solutions. Construction deficiencies are currently being investigated for the Blackfalds and Lacombe lift stations and awaiting reports. Consistently higher readings of H2S were found both at the Odour Management Facility and downstream to the treatment plant, which were addressed, corrected and H2S readings decreased to acceptable ranges.

*MOVED by Director Creasey to accept the Operational Monthly Report of December 9, 2019 as information.*

CARRIED

#### 5. Scheduling of 2020 Meetings

Acting CAO Thompson presented the following schedule of the 2020 Regular Meetings to be held in the City of Lacombe Council Chambers as follows:

- April 6, 2020 10:00 am
- June 22, 2020 10:00 am
- September 21, 2020 10:00 am
- November 9, 2020 10:00 am

*MOVED by Director Creasey to accept the 2020 NRDRWWSC Regular Meeting Schedule as presented.*

CARRIED

#### 6. Adjournment:

*MOVED by Vice Chair Poole that the North Red Deer Regional Wastewater Services Commission meeting of December 9, 2019 be adjourned at 10:48 am.*

CARRIED

Original Signed  
Chair

Original Signed  
Administrator