

REGIONAL WASTEWATER MEETING MINUTES

December 9, 2016

COUNCIL CHAMBERS

LACOMBE AB

In Attendance:

Members: Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County

Others: Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Director of Planning & Operations, City of Lacombe
Norma MacQuarrie, CAO, City of Lacombe
Terry Hager, County Commissioner, Lacombe County
Myron Thompson, CAO, Town of Blackfalds
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Denise Bellabono, Recording Secretary, City of Lacombe

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.

Regrets: Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Keith Boras, Manager of Environmental & Protective Services, Lacombe County

1. Call to Order:

Chairperson Christie called the meeting to order at 9:00am.

2. Adoption of the Agenda:

MOVED by Vice Chairperson Stol that the agenda for December 9, 2016 be adopted as presented.

CARRIED

3. Adoption of Previous Minutes

Organizational Meeting of November 14, 2016

Regular Meeting of November 14, 2016

Special Meeting of November 25, 2016

MOVED by Councillor Wigmore that the minutes for November 14, 2016 and November 25, 2016 be adopted as presented.

CARRIED

4. Award of Odour Management Facility

Administration presented to the Commission an update on the second tender that was released for the Odour Management Facility south of Blackfalds. Based on the pre-qualifications, the qualified contractors had submitted competitive bids, which were reviewed by Stantec and all bids were below the estimated value. Alberta Transportation has advised in writing that the Commission award the tender, and that an advance of funds would be given to the Commission from Alberta Transportation to ensure funds are available until the agreement has been finalized.

MOVED by Vice Chairperson Stol that the Commission award the tender to Alpha Construction, at a Tender Price of \$4,116,999.83, including GST.

CARRIED

5. Stantec Additional Scope

Administration provided the Commission a proposal from Stantec for additional scope of work and fee request. The additional scope of work includes adding to the design to accommodate partial flows from the City of Red Deer and future flows from the Sylvan Lake Regional Wastewater Services Commission. Funding is provided through the Provincial grant and each benefitting parties would pay their proportionate share.

MOVED by Councillor Wigmore that the Commission endorse the requested scope change, as attached in the Stantec Additional Engineering Scope and Fee Request for Design and Tendering services.

CARRIED

6. Signing Authority

Administration informed the Commission that under Bylaw 1 and the MGA Sec. 602.06, it allows for delegating signing authority.

MOVED by Councillor Wigmore that the Commission appoint the Commission Administrator, John Van Doesburg as the alternate signing authority for the Commission in the event that the CAO is absent or not available for signing of cheques and documents.

CARRIED

7. Engineers Report

Mr. Sawatzky updated the Commission on the land acquisitions, expropriations, design, tender and construction progress. Technical Memo 9, Pipeline Hydraulics and Transient Analysis, was submitted to the Technical Committee, as well Technical Memo 12, Odour Control will be updated. Stantec is working on completing the finalization of both memos.

MOVED by Councillor Wigmore that the Commission accept the Engineer's Report of December 9, 2016 as information.

CARRIED

8. Next Meeting

The next meeting is scheduled for Tuesday December 20, 2016 at 9:00am and Monday January 9, 2017 in the City of Lacombe Council Chambers.

9. Adjournment:

MOVED by Chair Christie that the North Red Deer Regional Wastewater Services Commission meeting of December 9, 2016 be adjourned at 9:35am.

CARRIED

Chairperson

Administrator