

**REGIONAL WASTEWATER MEETING MINUTES
February 29, 2016**

COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County

Others: Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Director of Planning & Operations, City of Lacombe
Norma MacQuarrie, CAO, City of Lacombe
Myron Thompson, CAO, Town of Blackfalds
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Keith Boras, Manager of Environmental & Protective Services, Lacombe County
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Sharlene Backman, Recording Secretary, City of Lacombe

Guests: Todd Simenson, Stantec Consulting Ltd.
Joel Sawatzky, Stantec Consulting Ltd.

Regrets: Terry Hager, County Commissioner, Lacombe County

1. Call to Order:

Chairperson Christie called the meeting to order at 9:00 AM.

2. Adoption of the Agenda:

MOVED by Vice Chairperson Stol that the agenda for February 29, 2016 be adopted as amended.

CARRIED

3. Adoption of Previous Minutes

January 25, 2016

MOVED by Vice Chairperson Stol that the minutes for January 25, 2016 be adopted as presented.

CARRIED

4. Cost Benefit Analysis Results- Standalone vs. Regional

Administration conducted an RFP to conduct a Cost Benefit Analysis with the contract being awarded to Morrison Hershfield Golder Associates. The results of the Cost Benefit Analysis Results report were presented to the Commission and alternatives were worked on with the engineering firm. The conclusion of the report identified that the Regional Wastewater Treatment Line is the best option. It is the most cost effective treatment for the community with available grant funding at 90/10, the benefit of not needing to maintain wastewater at each individual level of the community with a number of other benefits. Some of the control of the utility system would be abdicated to the City of Red Deer and the potential to have the rates set based on the way they upgrade and set their rates to cover their capital costs.

MOVED by Vice Chairperson Stol that the Commission accept the recommendation of Morrison Hershfield/Golder that the Regional Wastewater Transmission Line is the best alternative for wastewater treatment, and that the report be forwarded to the Province confirming the Regional Transmission Line alternative for grant funding.

CARRIED

5. Technical Memo #1 – Flow Projections

A Summary of Tech Memo #1 was issued to the Commission for the Wastewater Flow Projections. Administration gave a verbal summary of the memo noting the proposed dry weather peak flow based on projected annual growth rates for each the City of Lacombe and the Town of Blackfalds, and the County allocating a percentage of the volume generated by the urban municipalities in accordance with the principles of the Water for Life program. Assumptions of inflow and infiltration were made based on the best available information, which includes some flow monitoring of each community, with a total system flow of 455 litres per second. The allocations driven by the dry weather peaks will be used to allocate the capital construction costs and operating cost division until the substantial draw is achieved, as defined in the business plan.

MOVED by Councillor Wigmore that the Commission pass a motion to accept Tech Memo 1 as the Wastewater Flow Projections as presented.

CARRIED

6. Technical Memo #2 - Alignment

The Tech Committees first task was to find out what they believe the Commissions objectives and values would be in terms of selection of the alignment. The initial alignment was to follow the Regional water, however the existing agreements with the landowners do not give permission for installation of a wastewater line along with numerous other complications. The Primary (Green), Secondary (Orange) and Third (Red) alignment were all discussed, keeping in mind the accessibility for maintenance, land negotiations and acquisitions, drilling and location.

MOVED by Vice Chairperson Stol that the Commission endorse the Green Alignment as outlined in Tech Memo 2.

CARRIED

7. Update to Funding Agreement

The Commission was reminded of the information that was provided at the December 7, 2015 meeting regarding the dry weather peak flows used to initially allocate the costs of the Funding Agreement for the Detailed Design and Land Acquisitions Strategies were based on the 2013 Concept Refinement Study. At the commission's request to review the funding agreement to have the cost allocations reflect current dry weather flow numbers, significant work has been done to update the populations. The current numbers increased for the City of Lacombe and decreased for both the County and the Town of Blackfalds, which would change the ratio in the existing funding agreement. Should the amended funding formula be approved by the commission, members will need endorsement for the amended Funding Agreement from their respective Council.

MOVED by Vice Chairperson Stol that the Commission endorse the new funding ratios based on the updated Tech Memo 1 and revise the Funding Agreement for approval by member Councils.

CARRIED

Stantec and John Van Doesburg left Council Chambers at 9:51am

8. In Camera - Legal

MOVED IN CAMERA AT 9:51 AM

MOVED OUT OF CAMERA AT 10:12 AM

John Van Doesburg returned to Council Chambers at 10:12am

9. Next Meeting

The next meeting is scheduled for April 4, 2016 at 9:00 AM in the City of Lacombe Council Chambers.

10. Adjournment:

MOVED by Chair Christie that the North Red Deer Regional Wastewater Commission Regional Sewer meeting of February 29, 2016 be adjourned at 10:23AM.

CARRIED

Chairperson

Administrator