

REGIONAL WASTEWATER MEETING MINUTES

February 13, 2017
COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County

Others: Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Keith Boras, Manager of Environmental & Protective Services, Lacombe County
Myron Thompson, CAO, Town of Blackfalds
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Denise Bellabono, Recording Secretary, City of Lacombe

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.

Regrets: Terry Hager, County Commissioner, Lacombe County

1. Call to Order:

Chairperson Christie called the meeting to order at 9:04am.

2. Adoption of the Agenda:

MOVED by Councillor Wigmore that the agenda for February 13, 2017 be adopted as presented.

CARRIED

3. Adoption of Previous Minutes

Meeting of January 9, 2017

MOVED by Vice Chairperson Stol that the minutes for January 9, 2017 be adopted as presented.

CARRIED

4. Proposal for Additional Engineering Scope and Fee for Construction, Post Construction and SCADA Programming Services

Administration presented to the Commission the proposal from Stantec Consulting. Stantec has been actively involved in the project through the preliminary design, the detailed design for all six contracts and tendered four of those contracts. The inspections will be done by inspectors that have certification specific to the fused pipe that will be used in the project. Administration noted that given the timelines

given for the project, to extend the bid to other consultants that have not been involved with the project to date could potentially delay the process and miss crucial scheduled deadlines, which would result in extra costs.

MOVED by Vice Chairperson Stol that the Commission approve the proposal from Stantec for the North Red Deer Regional Wastewater Services Commission Construction, Post Construction and SCADA Programming Services January 6, 2017 for a total of \$3,995,644 plus GST.

CARRIED

5. Operator Contract

Administration presented to the Commission the opportunity to review the tender for the Commission Operator Contract. The reasons behind the proposal to appoint one member of the Commission to take the lead on operational services of the Regional Wastewater Transmission Line were discussed with the Commission, one being it would be more cost effective. It was requested that in order for the operator to gain the knowledge of the installation for future operational efficiency, that the tender be forwarded as soon as possible to become part of the construction team for the line. There were discussions to consider collaborating with Regional Water in the future for operational services.

MOVED by Councillor Wigmore that the Commission forward the operational tender to all members of the Commission for the review and proposal as revised by the Technical committee.

CARRIED

6. Borrowing Bylaw- Bylaw 2

Administrator John Van Doesburg presented Bylaw 2 (Borrowing) for first, second and third reading. The Commission was informed of the borrowing capacity for the construction for the capital portion of the project, with the bylaw authorizing \$10million of indebtedness. The Commission administration will endeavor to keep the borrowing to a minimum.

MOVED by Vice Chairperson Stol that the Commission give first reading to Bylaw 2 authorizing the \$10million indebtedness.

CARRIED

MOVED by Councillor Wigmore that the Commission give second reading to Bylaw 2 authorizing the \$10million indebtedness.

CARRIED

MOVED by Vice Chairperson Stol that the Commission give third reading to Bylaw 2 authorizing the \$10million indebtedness.

CARRIED

MOVED by Councillor Wigmore that the Commission proceed with third reading of Bylaw 2.

CARRIED

MOVED by Councillor Wigmore that the Commission, approve to have Bylaw 2 sent to Servus Credit Union for information as part of the loan application.

CARRIED

7. Engineers Report

Mr. Sawatzky updated the Commission on the overall land acquisitions. Construction is progressing on contracts for the Odour Management Facility, Blackfalds to the Odour Management Facility Pipeline, Blackfalds Lift Station, and the Lacombe Lift Station.

MOVED by Vice Chairperson Stol to accept the Engineer's Report of February 13 2017 as information with Table 1.0 – Tender and Construction Schedule to have corrections to all Contract Completion Date Year changed from 2017 to 2018.

CARRIED

8. In Camera

MOVED by Councillor Wigmore to move IN CAMERA at 10:01am to discuss land expropriation.

CARRIED

MOVED by Vice Chairperson Stol to move OUT OF CAMERA at 10:17am.

CARRIED

MOVED by Vice Chairperson Stol that the Commission pass the following Notice of Intension to Expropriate and resolutions authorizing the expropriation of the lands as proposed in the Notice of Intention to Expropriate.

MERIDIAN 4 RANGE 27 TOWNSHIP 39 SECTION 23
ALL THAT PORTION OF THE SOUTH EAST QUARTER
LYING TO THE SOUTH OF THE SOUTH BOUNDARY OF ROAD PLAN 5473RS
AND NORTH OF RAILWAY PLAN 1971CL, CONTAINING 11.47 HECTARES
(28.34 ACRES) MORE OF LESS
EXCEPTING THEREOUT: HECTARES (ACRES) MORE OR LEESS
A) PLAN 7920192 – ROAD 0.465 1.15
EXCEPTING THEREOUT ALL MINES AND MINERALS

BE IT RESOLVED THAT:

MERIDIAN 4 RANGE 27 TOWNSHIP 39 SECTION 23
ALL THAT PORTION OF THE SOUTH EAST QUARTER
LYING TO THE SOUTH OF THE SOUTH BOUNDARY OF ROAD PLAN 5473RS
AND NORTH OF RAILWAY PLAN 1971CL, CONTAINING 11.47 HECTARES
(28.34 ACRES) MORE OF LESS
EXCEPTING THEREOUT: HECTARES (ACRES) MORE OR LEESS
A) PLAN 7920192 – ROAD 0.465 1.15
EXCEPTING THEREOUT ALL MINES AND MINERALS

THAT the officers, servant and agents of the NORTH RED DEER REGIONAL WASTEWATER SERVICES COMMISSION and the solicitors of the NORTH RED DEER REGIONAL WASTEWATER SERVICES COMMISSION be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the Expropriation Act, RSA 2000, c E-13, and they are hereby authorized and empowered to sign, seal, serve, and publish the necessary documents to initiate, proceed with, and conclude the said expropriations, as applicable.

CARRIED

MOVED by Vice Chairperson Stol that the Commission authorize administration to approach North Red Deer River Water Services Commission to request permission to use their right of way at the SE 1/4, Section 10, Township 39, Range 27 West of the 4th Meridian as an alternative solution.

CARRIED

9. Next Meeting

The next meeting is scheduled for Monday March 20, 2017 at 9:00am in the City of Lacombe Council Chambers.

10. Adjournment:

MOVED by Chair Christie that the North Red Deer Regional Wastewater Services Commission meeting of February 13, 2017 be adjourned at 10:20am.

CARRIED

Chairperson

Administrator