

**REGIONAL WASTEWATER MEETING MINUTES
January 25, 2016**

COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Mayor Steve Christie, Chairperson, Mayor, City of Lacombe
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Lacombe County

Others: Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,
Director of Planning & Operations, City of Lacombe
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Terry Hager, County Commissioner, Lacombe County
Denise Bellabono, Recording Secretary, City of Lacombe

Regrets: Norma MacQuarrie, CAO, City of Lacombe
Myron Thompson, CAO, Town of Blackfalds
Tim Timmons, Manager of Corporate Services, Lacombe County

1. Call to Order:

Chairperson Christie called the meeting to order at 9:06 AM.

2. Adoption of the Agenda:

MOVED by Vice Chairperson Stol that the agenda for January 25, 2016 be adopted as amended.

CARRIED

3. Adoption of Previous Minutes

December 7, 2015

MOVED by Vice Chairperson Stol that the minutes for December 7, 2015 be adopted as presented.

CARRIED

4. In Camera

-Labour – Commission Administrator Position

MOVED IN CAMERA AT 9:08 AM

MOVED OUT OF CAMERA AT 9:49 AM

MOVED by Vice Chairperson Stol that the Commission interview the top three candidates, John Van Doesburg, Michael Langstone and Jeanette Austin on February 1, 2016 between 1:00PM & 4:00PM

CARRIED

5. Capital Plan Priority

The Chair provided the Commission with a Memorandumⁱ that was sent to all MLAs from Minister Brian Mason, Alberta Infrastructure, providing the opportunity to identify Capital Plan priorities from our constituencies in-line with the government's three guiding pillars, for future funding consideration. The City of Lacombe and the Town of Blackfalds are in agreement that the North Red Deer Regional Wastewater project is the first priority for the Capital Plan and will identify this in the response to the memorandum.

6. Open Table

An email correspondence was sent to the Town of Ponoka stating January 15, 2016 as a deadline to respond on their position with the NRDRWWSC project. It was confirmed by administration that Town of Ponoka will not be partaking in the project as no response was received in any form.

Administration gave a brief update from the Technical Committee, drafts and finalizing memos for the alignment, costs, odor management, lift stations, process and opinion of probable cost. The committee has been meeting on a bi-weekly basis, as well a separate meeting with Alberta Environment and Alberta Transportation. At a recent meeting the Committee went through the criteria and objectives for the cost benefits analysis, which should be completed February 16, 2016. The Commission will meet February 29, 2016 to review and discuss the results of the analysis.

7. Next Meeting:

Interviews are scheduled for February 1, 2016 beginning at 1:00PM in the City of Lacombe Council Chambers.

The next meeting is scheduled for February 29, 2016 at 9:00 AM in the City of Lacombe Council Chambers.

8. Adjournment:

MOVED by Chair Christie that the North Red Deer Regional Wastewater Commission Regional Sewer meeting of January 25, 2016 be adjourned at 9:59AM.

CARRIED

Chairperson

Administrator

ⁱ AR 42616 signed memo
Ministry Criteria