



**North Red Deer Regional  
Wastewater Services Commission**

**REGIONAL WASTEWATER MEETING MINUTES**

**July 24, 2017**  
COUNCIL CHAMBERS  
LACOMBE AB

**In Attendance:**

**Members:** Mayor Steve Christie, Chairperson, Mayor, City of Lacombe  
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds  
Councillor Ken Wigmore, Lacombe County

**Others:** Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission  
Tim Timmons, Manager of Corporate Services, Lacombe County  
Dion Pollard, CAO, City of Lacombe  
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.  
Denise Bellabono, Recording Secretary, City of Lacombe

**Guests:** Joel Sawatzky, Stantec Consulting Ltd.  
Todd Simenson, Stantec Consulting Ltd.

**Regrets:** Myron Thompson, CAO, Town of Blackfalds  
Terry Hager, County Commissioner, Lacombe County  
Keith Boras, Manager of Environmental & Protective Services, Lacombe County  
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds

**1. Call to Order:**

Chairperson Christie called the meeting to order at 9:21 am.

**2. Adoption of the Agenda:**

*MOVED by Vice Chairperson Stol that the agenda for July 24, 2017 be adopted as amended.*

**CARRIED**

**3. Adoption of Previous Minutes**

**Meeting of May 29, 2017**

*MOVED by Councillor Wigmore that the minutes for May 29, 2017 be adopted as presented.*

**CARRIED**

#### 4. Financial Information

The Commission was updated with the Capital and Operational Reports as of June 30, 2107. Funds received from the government and the line of credit will be included on future Financial Reports.

*MOVED by Vice Chairperson Stol that the Commission accept the Financial Report of June 30, 2017 as information.*

CARRIED

#### 5. RCP Funding Update

Administration updated the Commission on the eligibility of spending for the Regional Collaboration Program as a proof of concept is the expectation. It was agreed by grant administration to accept legal fees for expropriation of land as eligible. Pre-approved costs from 2016 and 2017 would have funds reallocated to cover the costs and future legal costs can be submitted under grant funding. Interest made on the grant funds would be applied to the invoices.

*MOVED by Councillor Wigmore that the Commission direct administration to proceed with submission of the 2016 and 2017 legal fees for expropriation to date and all future legal fees for expropriation under the Regional Collaboration Program Grant.*

CARRIED

#### 6. Bylaw 3 Draft

Administration proposed repeal of Bylaw 2 and to replace it with Bylaw 3 for first, second and third reading. Bylaw 3 increases the borrowing bylaw from \$10M to \$25M of indebtedness with Servus Credit Union under the same terms previously approved.

*MOVED by Councillor Wigmore that the Commission give first reading to Bylaw 3 authorizing the \$25 million indebtedness and the repeal of Bylaw 2.*

CARRIED

*MOVED by Vice Chairperson Stol that the Commission give second reading to Bylaw 3 authorizing the \$25million indebtedness.*

CARRIED

*MOVED by Councillor Wigmore that the Commission give third reading to Bylaw 3 authorizing the \$25 million indebtedness.*

CARRIED

*MOVED by Vice Chairperson Stol that the Commission proceed with third reading of Bylaw 3.*

CARRIED

*MOVED by Vice Chairperson Stol that the Commission, approve to have Bylaw 3 sent to Servus Credit Union for information as part of the loan application.*

CARRIED

## 7. Repayment of Lacombe County Loan

Administration presented to the Commission the options to repay the \$1M borrowed from the County, through the Funding Agreement. The first option was to repay the County as stating in clause 5 of the Funding Agreement, a credit to their portion of the project in coordination with the funding ratio. The second option is to pay off the funds borrowed from the County out of the Commissions funds.

*MOVED by Vice Chairperson Stol that the Commission repay the funds borrowed under the Funding Agreement, in the amount of the \$1 million plus interest, to Lacombe County.*

CARRIED

## 8. Engineers Report

Mr. Sawatzky updated the Commission that the project is progressing well with access to all lands, and that all railway and highway crossings have been approved. All six contracts are underway, on schedule and on budget. A summary of the Project Balance was given, which included current budget and an estimate to complete.

*MOVED by Councillor Wigmore to accept the Engineer's Report of July 12, 2017 as information.*


CARRIED

## 9. Next Meeting

The next meeting is scheduled for Monday September 25, 2017 at 10:00am in the City of Lacombe Council Chambers.

## 10. Adjournment:

*MOVED by Chair Christie that the North Red Deer Regional Wastewater Services Commission meeting of July 24, 2017 be adjourned at 9:53am.*

  
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Chairperson

  
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Administrator

CARRIED