

**MEETING MINUTES**  
**June 19, 2023**  
COUNCIL CHAMBERS  
LACOMBE AB

**In Attendance:**

**Members:** Mayor Grant Creasey, NRDRWWSC Chair, City of Lacombe  
Mayor Jamie Hoover, NRDRWWSC Vice-Chair, Town of Blackfalds  
Councillor John Ireland, Lacombe County

**Others:** Jordan Thompson, NRDRWWSC CAO  
Matthew Goudy, CAO, City of Lacombe  
Councillor Ken Weenink, Lacombe County  
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds  
Tracey McKinnon, Sr. Manager of Finance, City of Lacombe  
Amber Mitchell, Engineering Manager, City of Lacombe  
Chris Huston, Utilities Manager, City of Lacombe  
Angela Smith, Regional Utilities Foreman, City of Lacombe  
Iwalani Post, Administrative Assistant, City of Lacombe

**Guests**

**Regrets:** Justin DeBresser, Acting CAO, Town of Blackfalds  
Tim Timmons, County Manager, Lacombe County  
Michael Minchin, Director of Corporate Services, Lacombe County  
Chris Huston, Utilities Manager, City of Lacombe

**1. Call to Order:**

*Chair Creasey called the meeting to order at 12:10 pm.*

**2. Adoption of the Agenda:**

*MOVED by Councillor Ireland that the Regular Meeting Agenda for June 19, 2023, be adopted as presented.*

*CARRIED UNANIMOUSLY*

**3. Adoption of Minutes:**

3.1. Regular Meeting Minutes of April 3, 2023

*MOVED by Vice-Chair Hoover that the minutes for April 3, 2023 meeting be adopted as circulated.*

CARRIED UNANIMOUSLY

**4. Presentations**

**5. Reports:**

5.1. Administration

CAO Thompson presented the Administration Report highlighting a meeting with the CAO of the South Red Deer Regional Wastewater Commission to discuss rate modeling and other areas of mutual interest.

YTD revenue and expenses are lower than budgeted and the Commission's net deficit is approximately \$96K due to budget timing of expenses.

Operations noted that the Commission is no longer participating in the University of Calgary wastewater monitoring as only a few communities were selected to continue with the program. Planned spring maintenance includes inspections, weed control at all sites, and sampling of the biofilter media at Blackfalds and OMF.

*MOVED by Councillor Ireland that the Commission accept the Administration Report as information.*

CARRIED UNANIMOUSLY

**6. New Business / Emergent Items**

**7. Next Meeting:**

Monday, September 18, 2023, at 10:00 am, City of Lacombe Council Chambers.

**8. Adjournment:**

*MOVED by Vice-Chair Hoover that the North Red Deer Regional Wastewater Services Commission meeting of June 19, 2023, be adjourned at 12:14 pm.*

CARRIED UNANIMOUSLY

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**ORIGINAL SIGNED**

Chair

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**ORIGINAL SIGNED**

Administrator