

REGIONAL WASTEWATER MEETING MINUTES

June 17, 2024

COUNCIL CHAMBERS

LACOMBE AB

In Attendance:

Members: Mayor Jamie Hoover, NRDRWWSC Vice-Chair, Town of Blackfalds
Councillor John Ireland, NRDRWWSC Director, Lacombe County

Others: Jordan Thompson, NRDRWWSC CAO
Iwa Post, NRDRWWSC Administrative Assistant
Tim Timmons, County Manager, Lacombe County
Preston Weran, Director of Infrastructure and Planning Services, Town of Blackfalds
Tracey McKinnon, Sr. Manager of Finance, City of Lacombe
Angela Smith, Regional Utilities Foreman, City of Lacombe (REMOTE)
Amber Mitchell, Engineering Manager, City of Lacombe

Guests:

Regrets: Mayor Grant Creasey, NRDRWWSC Chair, City of Lacombe
Kim Isaak, CAO, Town of Blackfalds
Matthew Goudy, CAO, City of Lacombe
Michael Minchin, Director of Corporate Services, Lacombe County
Chris Huston, Utilities Manager, City of Lacombe
Matt Sawitsky, Operator, City of Lacombe
Denise Bellabono, Legislative Coordinator, City of Lacombe

1. Call to Order:

Vice-Chair Hoover called the meeting to order at 10:42 am.

2. Adoption of Regular Meeting Agenda:

MOVED by Councillor Ireland that the Regular Meeting Agenda for June 17, 2024, be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes:

3.1. Regular Meeting Minutes of April 8, 2024

MOVED by Councillor Ireland that the minutes from April 8, 2024, be adopted as amended.

CARRIED UNANIMOUSLY

4. Presentations

5. Reports:

5.1. Administration

CAO Thompson presented the Administration Report noting that the competitive bid process for a load-following power contract has been awarded to Enmax. Financials were provided for January to April 2024. Wastewater volumes decreased slightly over the prior year by 0.7%. Actual revenue is lower than budget by 8% due to lower treatment revenue. Expenses were lower than budgeted by 6% due to lower treatment costs from the City of Red Deer. CAO Thompson discussed operations' notable activities and will provide the Board with an update on H₂S sensor placement at the September 16, 2024 meeting.

6. New Business / Emergent Items:

6.1. Request for Funding Rate Modelling Support

CAO Thompson presented information to support the request to partially fund a Utility Rate Model Review with KPMG, the City of Red Deer, NRDRWWSC and NRDRWSC. Administration is requesting that NRDRWWSC funds up to \$20,000 for the review, noting that the NRDRWSC Board has approved their funding contribution up to \$40,000.

MOVED by Councillor Ireland that the Commission authorizes to cover up to 50% of the Utility Rate Model Review cost from the Operating Reserve to partially fund Part 1 of the Utility Rate Model Review as proposed.

CARRIED UNANIMOUSLY

7. Next Meeting:

Monday, September 16, 2024, at 10:00am, City of Lacombe Council Chambers.

8. In Camera

9. Adjournment:

MOVED by Councillor Ireland that the meeting be adjourned at 11:55 am.

CARRIED UNANIMOUSLY

ORIGINAL SIGNED

Chair

ORIGINAL SIGNED

Chief Administrative Officer