

REGIONAL WASTEWATER MEETING MINUTES

June 17, 2019

COUNCIL CHAMBERS

LACOMBE AB

In Attendance:

Members: Councillor Ken Wigmore, Chair, Councillor, Lacombe County
Mayor Richard Poole, Vice Chair, Mayor, Town of Blackfalds

Others: Matthew Goudy, CAO, NRDRWWSC
Myron Thompson, CAO, Town of Blackfalds
Michael Minchin, Manager of Corporate Services, Lacombe County
Jordan Thompson, Director of Operations & Planning Services, City of Lacombe
Justin de Bresser, Senior Manager - Financial Services, City of Lacombe
Amber Mitchell, Engineering Services Manager, City of Lacombe
Angela Smith, Regional Utilities Foreman, NRDRWWSC
Denise Bellabono, Administrative Assistant, NRDRWWSC

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Ian Cotton, Stantec Consulting Ltd.

Regrets: Mayor Grant Creasey, Director, Mayor, City of Lacombe
Tim Timmons, County Commissioner, Lacombe County
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Todd Simenson, Stantec Consulting Ltd.

1. Call to Order:

Chair Wigmore called the meeting to order at 10:14am.

CARRIED

2. Adoption of the Agenda:

MOVED by Vice Chair Poole that the agenda for June 17, 2019 be adopted as presented.

CARRIED

3. Adoption of Previous Minutes

Regular Meeting of May 21, 2019

MOVED by Vice Chair Poole that the minutes for May 21, 2019 Meeting be adopted as amended.

CARRIED

4. Finance Quarterly Report

Senior Manager de Bresser presented to the Commission the quarterly report on operational revenue and expenditures ending March 31, 2019. Blackfalds and Lacombe lift stations are in line with revenue expectations. Budget requisitions will be billed 50% in June and 50% in December to each member. A variance report was provided with current month expenditures and a year to date, majority being in line with the expectations. Borrowing is being finalized with Servus Credit Union and will be provided at the next meeting.

MOVED by Vice Chair Poole that the Commission accept the Finance Q1 Report as information.

CARRIED

5. Pump Updates

Director Thompson updated the Commission that the investigation is ongoing and key questions relating to warranty coverage have not been resolved. Pump and motor issue options and pricing for power monitoring was provided, as well as pricing for other changes to the lift station which may improve power quality to the motor and reduce the risk if further vibration issues. Recommendations for both the power quality changes and grant funding availability will be provided at the next meeting.

MOVED by Vice Chair Poole that the Commission accept the Pump Updates as information.

CARRIED

6. MEGlobal Update

CAO Goudy updated the Commission on the progress of MEGlobal, as they are on track to start construction this summer, and reviewing how the line will be built and who will own it.

MOVED by Vice Chair Poole that the Commission accept the MEGlobal Updates as information.

CARRIED

7. Operational Report

The operational report from May 22 to June 14, 2019 was presented by Foreman Smith with updates on landscaping to be completed in July for both Lacombe and Blackfalds equalization storage. Operators continue to support Stantec and contractors in the investigations on the pump vibrations and motor issues, including collecting and recording data on the Lacombe pumps. The last formal training session with Biorem is scheduled for June 26th, with further training provided upon request.

MOVED by Vice Chair Poole to accept the Operational Monthly Report of June 17, 2019 as information.

CARRIED

8. Engineers Report

Mr. Sawatzky updated the Commission that all deficiencies at the Odour Management Facility will be completed by the end of June. Desludging on the lagoons has been completed with topsoil and seeding to be done by June 30th. Minor work is required to improve drainage on landowner's property

and Hamm Construction, along with Stantec, will be meeting with the landowner to discuss a plan on June 13, 2019.

MOVED by Vice Chair Poole to accept the Engineer’s Report of June 10, 2019 as information.

9. Next Meeting

The next meeting scheduled is for Monday September 9, 2019 at 10:00am in the City of Lacombe Council Chambers.

10. Adjournment:

MOVED by Vice Chair Poole that the North Red Deer Regional Wastewater Services Commission meeting of June 17, 2019 be adjourned at 10:49 am.

CARRIED

Original Signed
Chair

Original Signed
Administrator