

REGIONAL WASTEWATER MEETING MINUTES

June 21, 2021

COUNCIL CHAMBERS

LACOMBE AB

In Attendance:

Members: Mayor Grant Creasey, Mayor, City of Lacombe
Mayor Richard Poole, Mayor, Town of Blackfalds
Councillor Ken Wigmore, Councillor, Lacombe County

Others: Jordan Thompson, NRDRWWSC CAO
Matthew Goudy, CAO, City of Lacombe (remote)
Tim Timmons, County Commissioner, Lacombe County
Tracey McKinnon, Sr. Manager of Financial Services, City of Lacombe (remote)
Amber Mitchell, Engineering Services Manager, City of Lacombe (remote)
Denise Bellabono, Administrative Assistant, NRDRWWSC

Guests: Robert Jenkins, R. Jenkins Consulting Ltd.
Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.

Regrets: Myron Thompson, CAO, Town of Blackfalds
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Michael Minchin, Manager of Corporate Services, Lacombe County
Chris Huston, Utilities Manager, City of Lacombe

1. Call to Order:

Chair Creasey called the meeting to order at 10:05 am.

CARRIED UNANIMOUSLY

2. Adoption of the Agenda:

MOVED by Councillor Wigmore that the agenda for June 21, 2021 be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of Previous Minutes

3.1. Regular Meeting of March 29, 2020

MOVED by Vice Chair Poole that the minutes for March 29, 2021 meeting be adopted as presented.

CARRIED UNANIMOUSLY

4. Presentation

5. Reports

5.1. Administration

CAO Thompson presented the Administration report with updates on the pump damage insurance claim almost settled and having received \$116,000 reimbursed under the Building Policy. Wastewater volumes are down by 7%, revenue is 13 % lower and expenses 21% lower than budgeted. The rebuilt pump for Lacombe site is to be installed in July with routine testing of wastewater bypass system.

MOVED by Vice Chair Poole that the Commission accept the Administration Report of June 21, 2021 as information.

CARRIED UNANIMOUSLY

5.2. Chair

Nothing to report currently.

6. Old Business

7. New Business / Emergent Items

7.1. Bylaw 1 Notice of Amendments

CAO Thompson presented to the Commission the notice of pending changes to Bylaw 1, outlining the amendments in detail. The report received from R. Jenkins Consultant included a review of the Commissions Constitution Bylaws, highlighting areas for amendment on voting, wastewater volumes, services rates and fees, and customers.

MOVED by Director Wigmore that the Commission receive the Notice of Pending Changes to Bylaw 1 as information

CARRIED UNANIMOUSLY

8. In Camera

9. Next Meeting:

Monday, September 13, 2021 at 10:00 am, Lacombe County Council Chambers.

10. Adjournment:

MOVED by Vice Chair Poole that the North Red Deer Regional Wastewater Services Commission meeting of June 21, 2021 be adjourned at 10:54 am.

CARRIED UNANIMOUSLY

Original Signed
Chair

Original Signed
Administrator