



**North Red Deer Regional  
Wastewater Services Commission**

**REGIONAL WASTERWATER MEETING MINUTES**

**March 20, 2017**  
COUNCIL CHAMBERS  
LACOMBE AB

**In Attendance:**

**Members:** Mayor Steve Christie, Chairperson, Mayor, City of Lacombe  
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds  
Councillor Ken Wigmore, Lacombe County

**Others:** Terry Hager, County Commissioner, Lacombe County  
Keith Boras, Manager of Environmental & Protective Services, Lacombe County  
Myron Thompson, CAO, Town of Blackfalds  
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds  
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.  
Justin de Bresser, Financial Services Manager, City of Lacombe  
Denise Bellabono, Recording Secretary, City of Lacombe

**Guests:** Joel Sawatzky, Stantec Consulting Ltd.  
Todd Simenson, Stantec Consulting Ltd.

**Regrets:** Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,  
Acting CAO , City of Lacombe  
Tim Timmons, Manager of Corporate Services, Lacombe County

**1. Call to Order:**

Chairperson Christie called the meeting to order at 9:00am.

**2. Adoption of the Agenda:**

*MOVED by Councillor Wigmore that the agenda for March 20, 2017 be adopted as presented.*

**CARRIED**

**3. Adoption of Previous Minutes**

**Meeting of February 13, 2017**

*MOVED by Vice Chairperson Stol that the minutes for February 13, 2017 be adopted as presented.*

**CARRIED**

#### 4. Contract 1 Tender Award

Commission Administrator, Mr. Van Doesburg presented to the Commission the three pre-qualified contractors bids, all within 6% of each other, for the Pipeline from Red Deer Wastewater Treatment Plant to the Odour Management Facility. All submissions were reviewed for the mandatory requirements and all tenders were complete and compliant, with Whissell Construction Ltd. being the lowest compliant bid received. Whissell Construction Ltd. has significant experience in the Red Deer area and has completed a number of projects for the City of Red Deer and is the recommended choice to award the contract.

*MOVED by Vice Chairperson Stol that the Commission award the tender for Contract 1 – Pipeline from Red Deer Wastewater Treatment Plant to Odour Management Facility, to Whissell Ltd., at a tender price of \$8,950,892.50, excluding GST.*

CARRIED

#### 5. Contract 5 Tender Award

Mr. Sawatzky presented to the Commission the four pre-qualified contractors bids from highest to lowest and informed the Commission that the unit prices are typical for this type of project. Submissions were reviewed for the mandatory requirements, complete and compliant. Stantec has worked with the lowest bidder, Hamm Construction Ltd, and recognize them as capable to complete the work to a high standard.

*MOVED by Councillor Wigmore that the Commission award the tender for Contract 5 – Lacombe to Blackfalds Pipeline to Hamm Construction Ltd., at a tender price of \$17,456,676.72, excluding GST.*

CARRIED

#### 6. Financial Information

Mr. De Bresser updated the Commission on the operations budget which included revenues of \$2,166,920.00 in provincial grants. With the recently awarded contracts, the numbers will be updated on capital finances for the next report. For the month of February, the majority of the expenses were for contract 3. Once cheques are released next week, the cash balance will be in overdraft. The Commission will receive monthly financial reports, with Administration reporting quarterly to the provincial and federal government. Debenture bylaws will be presented at the next meeting for Alberta Capital Finance for borrowing.

*MOVED by Vice Chairperson Stol that the Commission to accept the Financial Report of March 17, 2017 as information*

CARRIED

#### 7. In Camera

*MOVED by Vice Chairperson Stol to move IN CAMERA at 9:20am to discuss land expropriation.*

CARRIED

*MOVED by Vice Chairperson Stol to move OUT OF CAMERA at 9:30am.*

CARRIED

*MOVED by Vice Chairperson Stol that the Commission pass the following Notice of Abandonment of Expropriation and resolutions to hereby abandon its intention to expropriate any interest in the lands described as:*

*PLAN 9523644  
BLOCK 1  
LOT 2  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 4.05 HECTARES (10.01 ACRES) MORE OR LESS*

*BE IT RESOLVED THAT:*

*PLAN 9523644  
BLOCK 1  
LOT 2  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 4.05 HECTARES (10.01 ACRES) MORE OR LESS*

*THAT the officers, servant and agents of the NORTH RED DEER REGIONAL WASTEWATER SERVICES COMMISSION and the solicitors of the NORTH RED DEER REGIONAL WASTEWATER SERVICES COMMISSION be, and are hereby authorized and directed to do all things necessary to initiate, carry out and conclude the expropriation proceedings under the provisions of the Expropriation Act, RSA 2000, c E-13, and they are hereby authorized and empowered to sign, seal, serve, and publish the necessary documents to initiate, proceed with, and conclude the said expropriations, as applicable.*

*CARRIED*

*MOVED by Councillor Wigmore that the Commission approve and execute the Road Use Agreement, Alberta Right-Of-Way Agreement and the Temporary Workspace Agreement between Precision Drilling Corporation and North Red Deer Regional Wastewater Services Commission.*

*CARRIED*

## **8. Engineers Report**

Mr. Sawatzky updated the Commission on that approval have been obtained for all the required highway crossings. Outstanding CN and CP crossing have been submitted and are currently being reviewed. Field investigations are complete and moving into construction. Detailed designs are complete for all contracts, and finalizing of remaining technical memos will be complete in the coming weeks. Contract 1 and contract 5 have recently being awarded, and construction is progressing for contracts 2, 3, 4, and 6.

*MOVED by Councillor Wigmore to accept the Engineer's Report of March 13, 2017 as information.*

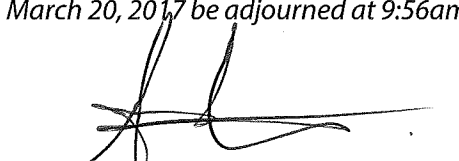
*CARRIED*


## **9. Next Meeting**

The next meeting is scheduled for Monday April 10, 2017 at 10:00am in the City of Lacombe Council Chambers.

**10. Adjournment:**

*MOVED by Chair Christie that the North Red Deer Regional Wastewater Services Commission meeting of March 20, 2017 be adjourned at 9:56am.*

  
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Chairperson

 CARRIED  
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Administrator