

REGIONAL WASTEWATER MEETING MINUTES

November 4, 2019
COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Councillor Ken Wigmore, Chair, Councillor, Lacombe County
Mayor Richard Poole, Vice Chair, Mayor, Town of Blackfalds
Mayor Grant Creasey, Director, Mayor, City of Lacombe

Others: Matthew Goudy, CAO, NRDRWWSC
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Tim Timmons, County Commissioner, Lacombe County
Jordan Thompson, Director of Operations & Planning, City of Lacombe
Chris Huston, Utilities Manager, City of Lacombe
Denise Bellabono, Administrative Assistant, NRDRWWSC

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.

Regrets: Myron Thompson, CAO, Town of Blackfalds
Michael Minchin, Manager of Corporate Services, Lacombe County
Amber Mitchell, Engineering Services Manager, City of Lacombe

1. Call to Order:

CAO Goudy called the meeting to order at 10:37am.

CARRIED

2. Adoption of the Agenda:

MOVED by Vice Chair Poole that the agenda for November 4, 2019 be adopted as presented.

CARRIED

3. Nomination of Officers

- 1) Chairman
Mayor Poole nominated Lacombe County, Councillor Ken Wigmore

MOVED by Mayor Creasey that the nomination of Chair cease.

CARRIED

- 2) Vice Chairman
Mayor Creasey nominated Town of Blackfalds, Mayor Richard Poole

MOVED by Councillor Wigmore that the nomination of Vice-Chair cease.

CARRIED

MOVED by Mayor Creasey that Councillor Ken Wigmore be elected Chair and Mayor Richard Poole be elected Vice Chair of the North Red Deer Regional Wastewater Services Commission for the term of one-year term as stated in the NRDRWWSC Bylaw1, effective November 4, 2019 and expiring November 5, 2020.

CARRIED

4. Adoption of Previous Minutes

Regular Meeting of September 9, 2019, 2019

MOVED by Director Creasey that the minutes for September 9, 2019 meeting be adopted as amended.

CARRIED

5. 2020 Operating Budget

CAO Goudy presented to the Commission the 2020 Operating Budget for consideration and approval based on actual usage in addition to the business plan. The Regional Wastewater rate will remain at 1.87 per cubic metre for 2020, with reductions to natural gas, chemicals, debentures and interest. Estimated costs will increase for legal fees, insurance premiums, bond premiums, treatment charges, operations contract, water and electrical utilities, and transfer to operating reserve. Until all members are substantially drawing services, a requisition for both estimated debt and administration will be charged to each municipality.

MOVED by Vice Chair Poole that the Commission adopt the 2020 Operating Budget.

CARRIED

6. Operational Report

Manager Huston presented the operational report for November 4, 2019 with updates on candy canes installed in Lacombe and Blackfalds as well as the modifications required of the pump programming. Stantec is working with Postma Electric on the reconfiguration of the pump cables in Lacombe and will be complete by November 6, 2019. The estimated delivery of the new pumps is April 2020. The Odour Management Facility has been operating as designed with some spikes in h2s levels in the station that are migrating down the line. Operations is looking into solutions to limit the h2s entering the stripping chamber, one of which is an alternative chemical addition that has been successful in other regional systems in the area.

MOVED by Director Creasey to accept the Operational Monthly Report of November 4, 2019 as information.

CARRIED

7. Next Meeting

The next meeting scheduled is for Monday December 9, 2019 at 10:00am in the City of Lacombe Council Chambers.

8. Adjournment:

MOVED by Director Creasey that the North Red Deer Regional Wastewater Services Commission meeting of November 4, 2019 be adjourned at 11:09 am.

CARRIED

Original Signed
Chair

Original Signed
Administrator