



North Red Deer Regional Wastewater Services Commission

November 6, 2017
Time 10:00 am-11:00am
Organizational Meeting
COUNCIL CHAMBERS
LACOMBE AB

In Attendance:

Members: Councillor Ken Wigmore, Executive, Lacombe County

Others: Mayor Grant Creasey, Mayor, City of Lacombe
Mayor Richard Poole, Mayor, Town of Blackfalds
Matthew Goudy, CAO – NRDRWWSC
Myron Thompson, CAO, Town of Blackfalds
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds
Tim Timmons, Manager of Corporate Services, Lacombe County
Keith Boras, Manager of Environmental & Protective Services, Lacombe County
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.
Denise Bellabono, Administrative Assistant, NRDRWWSC

Guests: Joel Sawatzky, Stantec Consulting Ltd.
Todd Simenson, Stantec Consulting Ltd.

Regrets: Keith Boras, Manager of Environmental & Protective Services, Lacombe County

AGENDA

1. Call to Order by CAO Matthew Goudy

CAO Goudy called the Organizational meeting to order at 10:23am.

2. Adoption of Agenda

MOVED by Mayor Creasey that the agenda for November 6, 2017 Organizational meeting be adopted as amended.

CARRIED

3. Nomination of Officers

1) Chairman

Mayor Poole nominated Lacombe County, Councillor Ken Wigmore

MOVED by Councillor Wigmore that the nomination of Chair cease

CARRIED

- 2) Vice Chairman
Mayor Poole nominated City of Lacombe, Mayor Grant Creasey

MOVED by Councillor Wigmore that the nomination of Vice-Chair cease

CARRIED

MOVED by Mayor Poole that Councillor Ken Wigmore be elected Chair and Mayor Grant Creasey be elected Vice Chair of the North Red Deer Regional Wastewater Services Commission for the term of three years as stated in the NRDRWWSC Bylaw1, effective November 6, 2017 and expiring November 6, 2020.

CARRIED

4. Signing Authority

Administration informed the Commission that authority is needed for continued operations of the Commission. With the departure of the two designated signing officers, signing officers need to be selected by name and signatures added to the Commissions' signature cards.

MOVED by Mayor Poole that the Board of Directors for the North Red Deer Wastewater Services Commission hereby appoint the following signing officers for the purpose of executing cheques, promissory notes, bills of exchange, and other instruments, whether negotiable or not, on behalf of the Commission:

Chair: Ken Wigmore

Vice Chair: Grant Creasey

NRDRWWSC Chief Administrative Officer: Matthew Goudy

CARRIED

5. Attachments:

NRDRWWSC Bylaw 1

6. Adjournment

MOVED by Chair Wigmore that the North Red Deer Regional Wastewater Services Commission Organizational meeting of November 6, 2017 be adjourned at 10:30 a.m.

CARRIED

____Original Signed_____
Chairperson

____Original Signed_____
Administrator