

**REGIONAL WASTEWATER MEETING MINUTES
September 16, 2024**

In Attendance:

- Members:** Mayor Grant Creasey, NRDRWWSC Chair, City of Lacombe
Mayor Jamie Hoover, NRDRWWSC Vice-Chair, Town of Blackfalds
Councillor John Ireland, NRDRWWSC Director, Lacombe County
- Others:** Jordan Thompson, NRDRWWSC CAO
Matthew Goudy, CAO, City of Lacombe
Preston Weran, Director of Infrastructure and Planning Services, Town of Blackfalds
Tracey McKinnon, Manager of Finance, City of Lacombe
Michael Levia, Financial Analyst, City of Lacombe (*REMOTE*)
Chris Huston, Utilities Manager, City of Lacombe
Phil Bevans, Acting Engineering Manager, City of Lacombe
Iwalani Post, NRDRWWSC Administrative Assistant
- Guests:** Joe Ireland, P. Eng, Civil Engineer, Stantec Consulting Ltd.
Todd Simenson, P. Eng, FEC, FSS (Hon), ENV SP, Project Manager, Stantec Consulting Ltd.
- Regrets:** Kim Isaak, CAO, Town of Blackfalds
Tim Timmons, County Manager, Lacombe County
Michael Minchin, Director of Corporate Services, Lacombe County
Angela Smith, Regional Utilities Foreman, City of Lacombe
Matt Sawitsky, Operator, City of Lacombe
Denise Bellabono, Legislative Coordinator, City of Lacombe

1. Call to Order:

Chair Creasey called the meeting to order at 11:20 am.

2. Adoption of Regular Meeting Agenda:

MOVED by Councillor Ireland that the Regular Meeting Agenda for September 16, 2024, be adopted as presented.

CARRIED UNANIMOUSLY

3. Adoption of Minutes:

3.1. Regular Meeting Minutes of June 17, 2024

MOVED by Councillor Ireland that the minutes from June 17, 2024, be adopted as amended.

CARRIED UNANIMOUSLY

4. Presentations

5. Reports:

5.1. Administration

CAO Thompson presented the Administration Report noting that the Joint Steering Committee for the City of Red Deer Rate Review held a kick-off meeting in August. The next meeting is scheduled for late September.

Financials were provided for January to July 2024. Wastewater volumes decreased slightly over the prior year by 29,615 m³. Actual revenue is higher than budget by 3% due to higher than budgeted treatment revenue. Expenses were lower than budgeted by 3% due to lower treatment costs from the City of Red Deer. CAO Thompson reviewed and explained the CAV#3 H2S monitoring, noting that monitoring will be ongoing for a year.

Director Weran left the meeting at 11:28 am.

6. New Business / Emergent Items

7. Correspondence

8. In Camera:

MOVED by Vice-Chair Hoover to move In Camera with Administrative Staff attending (CAO Goudy, Manager McKinnon, Manger Huston, Acting Manager Bevans, and Assistant Post) at 11:33 am.

CARRIED UNANIMOUSLY

MOVED by Councillor Ireland to return to Open Meeting at 11:41 am.

CARRIED UNANIMOUSLY

9. Next Meeting:

Monday, November 4, 2024, at 10:00am, City of Lacombe Council Chambers.

10. Adjournment:

MOVED by Vice-Chair Hoover that the meeting be adjourned at 11:42 am.

CARRIED UNANIMOUSLY

ORIGINAL SIGNED
Chair

ORIGINAL SIGNED
Chief Administrative Officer