

## REGIONAL WASTEWATER MEETING MINUTES

September 21, 2020

COUNCIL CHAMBERS

LACOMBE AB

### In Attendance:

**Members:** Councillor Ken Wigmore, Chair, Councillor, Lacombe County  
Mayor Richard Poole, Vice Chair, Mayor, Town of Blackfalds  
Mayor Grant Creasey, Director, Mayor, City of Lacombe

**Others:** Matthew Goudy, CAO, City of Lacombe  
Tim Timmons, County Commissioner, Lacombe County  
Michael Minchin, Manager of Corporate Services, Lacombe County  
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds  
Mauricio Reyes, Senior Manager of Financial Services, City of Lacombe  
Amber Mitchell, Engineering Services Manager, City of Lacombe  
Denise Bellabono, Administrative Assistant, NRDRWWSC

**Guests:** Joel Sawatzky, Stantec Consulting Ltd.  
Todd Simenson, Stantec Consulting Ltd.

**Regrets:** Myron Thompson, CAO, Town of Blackfalds  
Jordan Thompson, Director of Operations & Planning, City of Lacombe  
Chris Huston, Utilities Manager, City of Lacombe

### 1. Call to Order:

Chair Wigmore called the meeting to order at 10:00 am.

CARRIED UNANIMOUSLY

### 2. Adoption of the Agenda:

*MOVED by Director Creasey that the agenda for September 21, 2020 be adopted as presented.*

CARRIED UNANIMOUSLY

### 3. Adoption of Previous Minutes

#### 3.1. Regular Meeting of June 22, 2020

*MOVED by Vice Chair Poole that the minutes for June 22, 2020 meeting be adopted as presented.*

CARRIED UNANIMOUSLY

#### **4. Presentation**

#### **5. Reports**

##### **5.1. Administration**

CAO Goudy presented the Administration report highlighting the increased requests from the City of Red Deer to divert sewage from the Waste Water Treatment Plant, which is more frequent than initially intended. Lacombe sewage grinder has been removed by Mequipco for maintenance and rebuild performed by Aquatech, this is part of a regular annual removal and cleaning maintenance, with Blackfalds grinders to be done next. Only minor contract deficiencies remain, some involving landowners, further information provided at the In Camera session.

*MOVED by Director Creasey that the Commission accept the Administration Report of September 21, 2020 as information.*

*CARRIED UNANIMOUSLY*

#### **6. Old Business**

##### **6.1. Commission Administrative Templates**

Administrative Assistant Bellabono returned to the Commission the updates and changes based on the feedback from the members for the Administrative templates that were presented at the June 22, 2020.

*MOVED by Vice Chair Poole that the Commission approve the changes to the administrative templates.*

*CARRIED UNANIMOUSLY*

#### **7. New Business / Emergent Items**

##### **7.1. Municipal Government Act Amendments for Regional Service Commissions**

CAO Goudy advised the Commission of the recent changes to the Municipal Government Act that affect Regional Services Commissions (RSC) in the province. Administration has reviewed the changes and proposed an administration work plan to ensure compliance with the amended legislation. The change that will affect this Commission is the mandating for a Commission to pass bylaws. Administration has reviewed the Commission's bylaws and has determined that amendments will be required to include all the newly required provisions listed in the RFD presented. The Commission has until September 1, 2021 to make these changes, administration has estimated to bring the Bylaw amendments to the Commission in the first quarter of 2021.

*MOVED by Director Creasey that the Commission accepts Administration's work plan as proposed.*

*CARRIED UNANIMOUSLY*

##### **7.2. Central Alberta Regional Wastewater System Memo**

CAO Goudy presented information that has been circulated by the City of Red Deer on the topic of benefits of wastewater regionalization for the Red Deer River, which included the benefits on the return and cost savings of wastewater regionalization. The primary beneficiary of that infrastructure from regionalization has been the City of Red Deer, water quality and availability for all members has improved with the regionalization. The utility rate structure used for the Commissions municipalities is the same as Red Deer, but the rates are not the same and in the coming year through a partnership with other Commissions, administration recommends contracting an independent firm to conduct a rate audit.

*MOVED by Vice Chair Poole that the Commission accept the City of Red Deer's information on the Benefits of Wastewater Regionalization for the Red Deer River Regionalization as information.*

CARRIED UNANIMOUSLY

## 8. Correspondence

## 9. In Camera

*MOVED by Vice Chair Poole that the Commission with Administration and Stantec Consultants attending to support the Commission move In Camera at 10:15am to discuss the following item:*

### 9.1. Request for Compensation

CARRIED UNANIMOUSLY

*MOVED by Director Creasey that the Commission return to Open Meeting at 10:38am*

CARRIED UNANIMOUSLY

*MOVED by Director Creasey that the Commission authorize Administration to compensate the landowner to an upset amount of \$10,000 subject to the following conditions:*

- The landowner signs a non-disclosure agreement,*
- The landowner agrees the Commission is not admitting to any damages,*
- The landowner agrees the payment is one time only (no compensation for future, related claims).*

#### IN FAVOR

Mayor Grant Creasy  
Chair Ken Wigmore

#### OPPOSED

Mayor Richard Poole

CARRIED

## 10. Next Meeting:

Monday, November 9, 2020 at 10:00 am, City of Lacombe Council Chambers.

**11. Adjournment:**

*MOVED by Vice Chair Poole that the North Red Deer Regional Wastewater Services Commission meeting of September 21, 2020 be adjourned at 10:39 am.*

*CARRIED UNANIMOUSLY*

Original Signed

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Chair

Original Signed

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Administrator