

**REGIONAL WASTEWATER MEETING MINUTES  
September 26, 2016**

COUNCIL CHAMBERS  
LACOMBE AB

**In Attendance:**

- Members:** Mayor Steve Christie, Chairperson, Mayor, City of Lacombe  
Mayor Melodie Stol, Vice Chairperson, Mayor, Town of Blackfalds  
Councillor Ken Wigmore, Lacombe County
- Others:** Matthew Goudy, CAO - North Red Deer Regional Wastewater Services Commission,  
Director of Planning & Operations, City of Lacombe  
Norma MacQuarrie, CAO, City of Lacombe  
Terry Hager, County Commissioner, Lacombe County  
Preston Weran, Director of Infrastructure & Property Services, Town of Blackfalds  
John Van Doesburg, Commission Administrator, C&J Vanco Services Ltd.  
Denise Bellabono, Recording Secretary, City of Lacombe
- Guests:** Joel Sawatzky, Stantec Consulting Ltd.  
Todd Simenson, Stantec Consulting Ltd.
- Regrets:** Myron Thompson, CAO, Town of Blackfalds  
Keith Boras, Manager of Environmental & Protective Services, Lacombe County

**1. Call to Order:**

Chairperson Christie called the meeting to order at 9:52am.

**2. Adoption of the Agenda:**

*MOVED by Councillor Wigmore that the agenda for September 26, 2016 be adopted as presented.*

*CARRIED*

**3. Adoption of Previous Minutes**

**August 15, 2016**

*MOVED by Vice Chairperson Stol that the minutes for August 15, 2016 be adopted as presented.*

*CARRIED*

#### **4. Operator**

Administration presented alternatives for the operational responsibility of the NRDRWWSC waste water system. These included:

1. The Commission prepares a RFP for Operational Services and advertises it for applications
2. The Commission prepares a RFP and forwards it to the Commission members for proposals
3. The Commission designates one of the member communities as the operator for the interim period.

*MOVED by Vice Chairperson Stol that the Commission defer the recommendation of operational responsibility until further investigation is done for options with a more collaborative approach.*

CARRIED

#### **5. Expropriation of Chiles Property**

Administration provided information regarding the concerns of the Chiles Corporation land by the owner. The Commission brokered a meeting with the City of Red Deer and Mr. Chiles, and in conjunction with the City of Red Deer, an alignment was determined. Determining the value of the property has not been a consensus between parties and as a result Mr. Chiles has agreed to Section 30, which will allow a third party appraisal to be done and allows the Commission on the property for construction.

*MOVED by Councillor Wigmore that the Commission proceed with expropriation, through a section 30 agreement.*

CARRIED

#### **6. Municipal Assets Transfer**

Administration presented the essentials of having the Commission acquire municipal assets in terms of land transfer from the City of Lacombe and Town of Blackfalds. Other options discussed with the Commission were to lease the land from the municipalities, as subdivision that is required may be difficult when it comes to environmental. Also to keep in mind municipal owned properties are not eligible as part of the grant funding. Resolutions will need to be presented to each respective Council.

*MOVED by Vice Chairperson Stol that the Commission request that the City of Lacombe and Town of Blackfalds transfer the lands for the equalization ponds and the Commission is responsible for all costs of subdivision if required and transfer costs.*

CARRIED

#### **7. Engineers Report**

Mr. Sawatzky updated the Commission that the Committee is proceeding with crossing agreements for pipeline, shallow utilities, railways and highways. Field investigation and the design progress are going quickly and the first tender will be released October 4<sup>th</sup> with an expected award period of mid-to-end November. The report included a fast track Tendering and Construction Schedule, as mandated by Alberta Transportation.

*MOVED by Councillor Wigmore that the Commission accept the Engineer's Report of September 23, 2016 as information.*

CARRIED

#### **8. Next Meeting**

The next meeting is scheduled for October 17, 2016 at 10:00am, November 14, 2016 at 9:00am, and December 9, 2016 at 9:00am in the City of Lacombe Council Chambers.

**9. Adjournment:**

*MOVED by Chair Christie that the North Red Deer Regional Wastewater Commission Regional Sewer meeting of September 26, 2016 be adjourned at 11:05am.*

CARRIED

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Chairperson

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Administrator